



## MINUTES

### 1. Call to Order

Chair John Magill called the meeting to order at 9:48 a.m.

### 2. Roll Call

Company	First Name	Last Name
Acme Engineering and Manufacturing Corporation	Julie	Brummett
Acme Engineering and Manufacturing Corporation	Lee	Buddrus
Acme Engineering and Manufacturing Corporation	John	Cermak
Acme Engineering and Manufacturing Corporation	Doug	Yamashita
ASHRAE Journal	Steve	Comstock
Berner International Corp.	Georgia	Berner
Berner International Corp.	David	Johnson
Canarm Ltd.	Tim	Sutton
Cincinnati Fan	Dale	Bishop
Daltec Canadian Buffalo	Marcel	Kamutzki
Daltec Canadian Buffalo	Philip	Southgate
ebm-papst Inc	Armin	Hauer
ebm-papst Inc	Scott	Beauchemin
Egyptian Swedish Air Conditioning Co. S.A.	Mohamed	Awad
Equipos Electromecanicos, S.A. de C.V.	Fernando	Ruiz C.
FETA	Michael	Duggan
Flakt Woods	Per	Olesen

Flakt Woods	Geoff	Sheard
Flaktwoods	Jean-Marc	Alloncle
Greenheck Fan Corporation	Tim	Kilgore
Greenheck Fan Corporation	Tim	Kuski
Hartzell Air Movement	Chuck	Abramson
Hartzell Air Movement	Jeff	Bannister
Hartzell Air Movement	Patrick	Chinoda
Hartzell Air Movement	Thomas	Gustafson
Hartzell Air Movement	Sean	Steimle
Howden North America Inc.	John	Magill
Huntair, Inc	Larry	Hopkins
InterCode, Inc.	Vickie	Lovell
Kinetics Noise Control, Inc.	Richard	Anthony
Kinetics Noise Control	Mehrzad	Salkhordeh
Kinetics Noise Control, Inc.	John	Sofra
Loren Cook Company	Vic	Colwell
Loren Cook Company	Bob	Valbracht
M. K. Plastics Corporation	Keith	Lins
MacroAir	Eddie	Boyd
Mars Air Systems, LLC	Frank	Cuaderno
Mars Air Systems, LLC	Steve	Rosol
Mechanovent Corporation	Gary	Benson
Northern Blower	Neal	Boyd
NovaTorque Inc	Scott	Johnson
Penton	Joe	Dahlheimer
Robinson Fans, Inc.	Doug	Bolinger

Robinson Fans, Inc.	Dan	Banyay
Robinson Fans, Inc.	Ron	Myers
Robinson Fans, Inc.	Carl	Staible
Robinson Fans, Inc.	Tricia	Staible
Shanghai Nautilus	Pinshan	Li
Shanghai Nautilus	Alex	Zhang
Systemair	Ola	Wettergren
TAMCO Research Corporation	Dane	Carey
The ACHR NEWS	Mike	Murphy
The New York Blower Company	Mark	Bublitz
The New York Blower Company	Robert	Korfmann
The New York Blower Company	Paul	Novotny
The New York Blower Company	Tim	O'Hare
Twin City Fan and Blower	Brett	Vake
Twin City Fan Companies, Ltd.	Charles	Barry
Twin City Fan Companies, Ltd.	Michael	Barry
Twin City Fan Companies, Ltd.	Rad	Ganesh
Twin City Fan Companies, Ltd.	Dan	Hartlein
Twin City Fan Companies, Ltd.	Zika	Srejovic
Universal Fan & Blower Ltd.	Arnold	Robb
WEG Electric Corp.	Richard	Standish
William Cory Consultancy	Bill	Cory
Ziehl-Abegg	Thomas	Bader
ZITRON, S.A.	Roberto	Arias
AMCA Europe	Neil	Jones

AMCA International	Joe	Brooks
AMCA International	Janet	Fyock
AMCA International	Robert	Harris
AMCA International	Michael	Ivanovich
AMCA International	Timothy	Orris
AMCA International	Wade	Smith
AMCA International	Mark	Stevens

**3. AMCA International Policies and Guidelines**

Staff reviewed the AMCA International Anti-trust, Conflict of Interest and Whistleblower policies.

Staff also informed the group about the AMCA committee member participation program. This program rewards participation in AMCA meetings with one credit for a conference call or GoToMeeting and three credits for a face-to-face meeting. Each credit is worth \$25 off the cost of participation in the AMCA Annual Meeting. All credits earned between July 1, 2013 and June 30, 2014 can be used to offset AMCA billed expenses at the 2014 Annual meeting. Credits can be applied to any AMCA billed expense – meeting cost, entertainment activities, etc. Credits cannot be applied to offset cost of airfare or hotel rooms, which AMCA does not invoice.

**4. Adoption of Agenda**

The agenda was adopted by consensus.

**5. Approval of Minutes from the Previous Meeting**

**MOTION: AM Div. 02-2013**

**Moved by: Keith Lins**

**Seconded by: Gary Benson**

**That the minutes from the previous meeting held on May 6, 2013 be approved.**

**Motion Carried Unanimously**

**6. Committee Reports**

Reports on the active committees within the Division were presented to the members. AMCA’s Code Consultant, Vickie Lovell answered questions from the members on recent code activities.

**7. Discussion Topics**

**7.1 Department of Energy Activities Panel Update**

Dan Hartlein, Tim Kuski and Michael Ivanovich fielded questions from the membership on recent energy initiatives.

**7.2 Developing an ENERGY STAR Program for Commercial Fans**

Wade Smith informed the members that we have an approved ENERGY STAR program for Residential Fans. The topic of developing a program for commercial fans was not discussed.

**7.3 Selection Based Efficiency Metrics**

Tim Kuski presented a report on selection based efficiency metrics to the membership in attendance and reviewed some of the suggestions proposed during the Department of Energy Task Force Meeting.

**7.4 Election of Officers**

At the conclusion of this meeting, John Magill will retire as the Air Movement Division Chair. The Air Movement Division Nominating Committee has recommended that current Vice-Chair Dan Hartlein is elected as Chair and Mark Bublitz is elected as Vice-Chair.

**MOTION: AM Div. 03-2013**

**Moved by: Fernando Ruiz**

**Seconded by: Lee Buddrus**

**Move that Dan Hartlein is elected as Air Movement Division Chair and Mark Bublitz is elected as Air Movement Division Vice-Chair.**

**Motion Carried Unanimously**

**8. Other Business**

The members were reminded to be in the lobby 15 minutes before their departure time if they are going on a tour.

**9. Next Meeting**

The next regular meeting of the Air Movement Division will be held in early May, 2014 at the Eaglewood Resort in Itasca, Illinois.

**10. Adjournment**

The meeting was adjourned at 11:30 a.m.

Minutes recorded by,



Timothy J. Orris  
Director of Publications and Standards