



MINUTES

1. Call to Order

The meeting was called to order by the Chair at 8:00 a.m.

2. Roll Call

Committee Members & Guests

Bob Valbracht, Chair	Loren Cook Company
John Cermak	Acme Engineering & Manufacturing
David Johnson	Berner International Corp.
Peter Bethlehem	Biddle bv
Noel VandeBerg	Carnes Company
Jeff Blake	Construction Specialties
Russell Geist	Construction Specialties
Bill Vincent	Construction Specialties
Marcel Kamutzki	Daltec Canadian Buffalo
Phil Southgate	Daltec Canadian Buffalo
Armin Hauer	ebmpapst
Tim Kuski	Greenheck Fan Company
Tim Mathson	Greenheck Fan Company
Bruce Knieriem	Greenheck Fan Company
Mike Wolf	Greenheck Fan Company
Anthony Rossi	Greenheck Fan Company
Tom Gustafson	Hartzell Air Movement
Richard Anthony	Kinetics Noise Control, Inc.
John Sofra	Kinetics Noise Control, Inc.
Mike Astourian	Metal Industries, Inc.
Dan Rau	Ruskin
Dane Carey	TAMCO
Mark Bublitz	New York Blower
Rad Ganesh	Twin City Fan Companies, Ltd.
Michael Dean	United Enertech
William Cory	William Cory Consultancy
Roberto Arias	ZITRON, S.A.

Staff

Mark DeRoo	AMCA International, Inc.
Tim Orris	AMCA International, Inc.
John Pakan	AMCA International, Inc.

3. AMCA International Policies and Guidelines

Staff reviewed the AMCA International Anti-trust, Conflict of Interest and Whistleblower policies.

4. Adoption of Agenda

The agenda was adopted by consensus with the addition of Technical Seminar PowerPoints status, location and when to have it, new items from the Fan Committee Meeting, a discussion on BIM and standards for sound.

5. Approval of Minutes from the Previous Meeting

MOTION: AMCA ESC 01-2013

Moved by: Dan Rau

Seconded by: Dave Johnson

Move that the minutes from the previous meeting held on October 19 and November 29, 2012 be approved.

Motion Carried Unanimously

6. Discussion Topics

6.1 Review AMCA Engineering Conference Schedule

The members reviewed the schedule and brochure.

6.2 Final Papers Deadline

The deadline for final papers and PowerPoints was April 1, 2013. The guidelines for presentations were reviewed by the committee.

6.3 Review of Papers Required

All presentations but two have been received.

Action: Staff will follow up with the remaining presenters.

6.4 Confirmation of Presentation List

Do we need a backup presentation in case someone is not able to give their presentation? Possible ideas could include Tim Mathson from Greenheck presenting a paper comparing and contrasting FEGs and FMEGs, Mark Stevens presenting the Round Robin testing results or having a panel discussion on the status of regulatory changes.

Action: Staff will remind the presenters to send in their bios (if they have not done so already) and to have someone as a backup if they are unable to attend.

7. Other Business

The committee discussed which Technical Seminar PowerPoints still need to be reviewed, where the location should be and when to have it.

Action: Staff will send the louver presentation to Randal Geedey, the airflow measurement presentation to Josiah Wiley and the vibration presentation to John Sofra for their review and comments.

The Fan Committee will review the remaining fan-related presentations as time permits.

The committee discussed timing of the next Tech Seminar with the possibility of having the AMCA Sound Seminar in late 2013 and the Tech Seminar in 2014.

New items from the Fan Committee Meeting were discussed. Topics included where the new fan definitions created for the DOE should go (Standard 99) and issues that manufacturers are facing with testing fans for hurricane and seismic ratings (John Cermak will be discussing this issue with Miami Dade County officials).

Dan Rau led a discussion on Building Information Modeling (BIM) and recommended that AMCA should get involved in this process.

MOTION: AMCA ESC 02-2013

Moved by: Mark Bublitz

Seconded by: Dan Rau

Move that a subcommittee of the Engineering Standards Committee be formed to investigate the need for developing a committee dedicated to emerging technology issues.

Motion Carried Unanimously

Action: John Cermak, Mark Bublitz, Anthony Rossi, Dan Rau and Armin Hauer have volunteered to participate on the subcommittee. The subcommittee will report back to the Engineering Standards Committee at the Annual Meeting.

Rad Ganesh led the discussion on sound testing issues related to vibration.

Action: Staff will send the letter ballot comments from the Standard 300 Committee to Rad Ganesh for his review and add him to the committee roster.

Action: Staff will add John Sofra to the Standard 300 Committee roster.

8. Next Meeting

The next meeting will be held during the Annual Meeting.

9. Adjournment

MOTION: AMCA ESC 03-2013

Moved by: Dane Carey

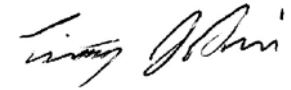
Seconded by: Dan Rau

Move that the meeting be adjourned.

Motion Carried Unanimously

The meeting was adjourned at 9:46 a.m.

Minutes recorded by,



Timothy J. Orris
Director of Publications and Standards

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